



Postal Registration No. N.E.-771/2006-2008

THE GAZETTE OF MEGHALAYA

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No. 28

Shillong, Thursday, July 11, 2013,

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Separate paging is given on this part in order that it may be filed as a separate compilation.

PART - IX

Advertisements and Notices by Government Offices and Public Service

NOTICES

STANDARD FORM OF APPLICATION

Photo

Dated, _____

To

The _____

Sir,

I beg to apply for the post of _____ and furnish the facts/as below in case of any false statement I am liable to any action Government may deem fit and proper. A Treasury Challan of Rs. _____ vide T. V. No. _____ is attached herewith.

Signature of Applicant

1. Full name in capital letters with address; if any; Surname first
(Please do not use any initials)

Surname

2. Date of Birth :

Year

Month

Date

3. Place of Birth :

Village/Town

Police Station

District

State

4. Father's/Mother's and Husband's (in case of married female)
(Please do not use initials).

5. Personal description :

A. Height

_____ M _____ Cm.

B. Colour of Eyes

C. Colour of Hair :

D. Visible distinguishing marks (if any)

6. A. Permanent Address in full.

B. Present Address in full.

C. If you have not resided at the above address continuously for the last four years. Please give the other address where you have resided during the period.

From :

To :

Address :

7. References :—

Name and address of two responsible persons in your localities who would be prepared to vouch for you.

A.

B.

8. Are you citizen of India? If so, how? (Copy of Citizenship Certificates should be enclosed where necessary).

9. Educational and other qualifications (Please attach copies of Certificates, Mark Sheets etc.)

Sl. No.	Name of Institution and Address	Date of entering	Date of leaving	Examination passed	Division	Subject taken
1.	2	3	4	5	6	7

1.

2.

3.

4.

5.

6.

10. Community :

(a) State your religion :

(b) Are you a member of Scheduled Caste/Scheduled Tribe? Answer "Yes" or "No". If "Yes" give particulars supported by a Certificate (Copy to be enclosed).

11. Present occupation, if any :

12. Previous appointment held, if any :

13. Are you a temporary/retrenched personnel of temporary Department of the Government of Meghalaya, Answer "Yes" or "No" (If "yes" give particulars).

14. Are you trained in or a member of the National Cadet Corps or Territorial Army? If so, give particulars.

15. Are you married or unmarried?

Signature.

Note : Particulars are to be filled in below the column in the space provided.

**MEGHALAYA PUBLIC SERVICE COMMISSION
SHILLONG**

Shillong, the 1st July, 2013

No.MPSC/ADVT-38/1/2012-2013/13.—Applications (Off-line/On-line) in the Commission's prescribed form AF-I are invited from genuine citizens of India who are desirous to apply as per the terms and conditions of this Advertisement for recruitment to the various categories of posts specified in the table below.

Application will be received up to 5:00 P.M. on 16th August, 2013 and no application will be entertained after the closing date. For on-line applications through MPSC Website closing date is 23:59 hrs on 16th August, 2013 after which the link will be disabled.

PARA 1: LISTS OF POSTS

Sl. No.	Name of Posts, Pay Scale and Required Qualification	No. of Vacancies	Age and Relaxation as on 1st January, 2013
1.	Assistant Lecturer in Environmental Education in Pine Mount School, Shillong. ₹ 15700-390-18430-EB-510-23020-690-30610/-pm for post graduate. Atleast 2nd Class Master Degree holders in Environmental Education/Environmental Science and Ecology preferably with B.Ed.	1	Candidates should not be less than 18 years and not more than 27 years of age. Upper age limit is relaxable by 5 (five) years in respect if candidates belong to SC/ST Scheduled Tribe. There is no age limit for candidates who are already in Government services provided that they entered service within the prescribed age limit. For candidate serving in Aided Schools and ICSE Schools age should not exceed 35 years.
2.	Assistant Teacher (Arts) in Jowai Public School, Jowai. ₹ 15700-390-18430-EB-510-23020-690-30610/- pm for post graduate. ₹ 14700-370-17290-EB-480-21610-650-28760/- pm for graduate Graduates with Honours in any Arts subject and having B.Ed. Preference will be given to Post Graduate candidates with B.Ed.	1	
3.	Assistant Teacher (Geography) in Tura Public School, Tura ₹ 15700-390-18430-EB-510-23020-690-30610/- pm for post graduate. ₹ 14700-370-17290-EB-480-21610-650-28760/- pm for graduate. Graduates with Honours in Geography and having B.Ed. Preference will be given to Post Graduate candidates in the subject with B.Ed.	1	
4.	Assistant Teacher (Maths) in Tura Public School, Tura . ₹ 15700-390-18430-EB-510-23020-690-30610/- pm for post graduate. ₹ 14700-370-17290-EB-480-21610-650-28760/-pm for graduate. Graduates with Honours in Mathematics and having B.Ed. Preference will be given to Post Graduate candidates in the subject with B.Ed.	1	
5.	Assistant Teacher (Biology) in Tura Public School, Tura . ₹ 15700-390-18430-EB-510-23020-690-30610/- pm for post graduate. ₹ 14700-370-17290-EB-480-21610-650-28760/-pm for graduate. Graduates with Honours in Biology and having B.Ed. Preference will be given to Post Graduate candidates in the subject with B.Ed.	1	

Sl. No.	Name of Posts, Pay Scale and Required Qualification	No. of Vacancies	Age and Relaxation as on 1st January, 2013
1.	Assistant Lecturer in Environmental Education in Pine Mount School, Shillong	No. of Vacancies	Age and Relaxation as on 1st January
6.	<p>Assistant Teacher (Bengali) in Tura Public School, Tura ₹ 15700-390-18430-EB-510-23020-690-30610/- pm for post graduate.</p> <p>₹ 14700-370-17290-EB-480-21610-650-28760/-pm for graduate.</p> <p>Graduates in any stream with Bengali as one of the subjects at the Degree Level and having B.Ed.</p> <p>Preference will be given to Post Graduate candidates with B.Ed.</p>	1	<p>Candidates should not be less than 18 years and not more than 27 years of age. Upper age limit is relaxable by 5 years in respect if candidates belonging to Scheduled Caste/Scheduled Tribe. There is no age limit for candidates who are already in Government services provided that they entered service within the prescribed age limit. For candidate serving in Aided Schools and ICSE Schools age should not exceed 35 (thirty five) years.</p>
7.	<p>Computer Teacher in Shillong / Jowai and Tura Public Schools. ₹ 15700-390-18430-EB-510-23020-690-30610/- pm for post graduate.</p> <p>₹ 14700-370-17290-EB-480-21610-650-28760/- pm for graduate</p> <p>At least 2nd Class Degree holders in Computer Science and Engineering (B.E/B.Tech)/Master Degree holders in Computer Application (MCA) preferably with B.Ed.</p> <p>Preference will be given to Post Graduate Degree holders with B.Ed.</p>	3	
8.	<p>Training Officer under Labour Department. ₹ 17,000-470-20290-EB-560-25330-760-33690/-pm.</p> <p>(a) Bachelor of Engineering (Degree Holder) in Mechanical or Electrical or Computer Engineering from any University/ Institution recognised by Government of Meghalaya.</p> <p>(b) Not less than 2 (two) years experience of teaching in Technical Institution or in Organizing Skill Development Programmes.</p> <p>(c) The Candidate should be able to read and write either Khasi or Garo Language.</p>	1	<p>18 to 27 years. Upper age limit is relaxable by 5 years for SC/ST Candidate. No upper age limit for Candidates already in Meghalaya Govt. Service provided they entered Service within the prescribed age limit.</p>
9.	<p>Inspector of Legal Metrology under the Directorate of Legal Metrology ₹ 14100-370-17290-EB-480-21610-650-28760/- pm</p> <p>(a) B.Sc in Physics or B.E.</p> <p>(b) Able to speak, read and write at least one of the regional languages of the State.</p> <p>The person appointed to the post of Inspector of Legal Metrology shall have to successfully complete the Basic Training Course at the Indian Institute of Legal Metrology, Ranchi.</p>	5	
10.	<p>Sub-Inspector of Supply in the Directorate of Food & Civil Supplies and Consumer Affairs. (Mairang/Amlarem/ Nongstoin & Williamnagar). ₹ 11300-280-13260-EB-360-16500-500-22000/-pm.</p> <p>Graduate in any stream.</p>	4	

Sl. No.	Name of Posts, Pay Scale and Required Qualification	No. of Vacancies	Age and Relaxation as on 1st January, 2013
11.	<p>Assistant System Engineer in the Office of the Deputy Commissioner (EL), Tura, West Garo Hills District.</p> <p>₹ 14100-350-16550-EB-460-20690-620-27510/- pm.</p> <p>B.Sc. Computer Science (Hons)/BCA (3-years) with Class -XII (Science)/CSE Diploma (3 years) with Class-XII (Science) passed from a recognised institution.</p> <p>(Preference will be given to Candidates who has good knowledge in the following subjects:- (i) Oracle 9i and above, (ii) Visual Basic, (iii) Operating Systems, (iv) Networking, (v) Web Technology, (vi) Developer, (vii) Crystal Report and (viii) Hardware Maintenance).</p>	1	18 to 27 years of age. Upper age limit is relaxable by 5 years for SC/ST Candidate. No upper age limit for Candidates already in Meghalaya Government Service provided they entered Service within the prescribed age limit.
12.	<p>Computer Clerk in the Office of Director Meghalaya State Lottery under the Excise Registration Taxation & Stamps Department.</p> <p>₹ 8300-210-9770-EB-270-12200-370-16270/- pm.</p> <p>H.S.S.L.C/P.U.C. or equivalent from any recognised institution with 1 (one) and V2 (half) year Diploma in Computer with typing speed of 30 (thirty) words per minute. (Certificate of Typing Speed to be attached).</p>	1	
13.	<p>Draftsman under the Divisional Forest Officer, Wildlife Division, East and West Garo Hills, Tura.</p> <p>₹ 11300-280-13260-EB-360-16500-500-22000/-pm.</p> <p>HSLC/HSSLC with a Diploma in Civil Draftsman/Civil Engineering (3 years Course from a recognised Polytechnic College/Engineering Institute).</p> <p>Desirable: Atleast one year work experience as a Draftsman in any public/private concern. Proficiency in Computer Applications would also be desirable.</p> <p>Other Condition:- The post is transferable throughout the State and involves frequent touring and at times prolonged camping to all forest areas under control of the Government which may include remote and inhospitable areas. The candidate should therefore be medically fit and would have to pass a medical fitness test to be conducted by the Medical Board which includes a walking test.</p>	1	18 to 27 years. Upper age limit is relaxable by 5 (five) years for SC/ST Candidate.
14.	<p>Lower Division Assistant in Meghalaya Public Service Commission.</p> <p>₹ 11300-280-13260-EB-360-16500-500-22000/- pm.</p> <p>Graduate in any stream from a recognised Institute with knowledge of computer.</p>	5	
15.	<p>Junior Divisional Accountant in the Office of the Director of Accounts and Treasuries Meghalaya, Shillong.</p> <p>₹ 14100-350-16550-EB-460-20690-620-27510/- pm.</p> <p>The minimum education qualification should be Degree in Arts, Science or Commerce from any University recognised by the Government of Meghalaya.</p>	24	

Sl. No.	Name of Posts, Pay Scale and Required Qualification	No. of Vacancies	Age and Relaxation as on 1st January, 2013
16.	<p>Assistant Conservator of forest under Forests and Environment Department.</p> <p>₹ 17000-470-20290-EB-560-25330-760-33690/- pm.</p> <p>Candidates must possess Bachelor's Degree (or equivalent) in Science or Engineering of any recognised University with at least one of the following subjects:</p> <p>(i) Agriculture (ii) Botany (iii) Chemistry (iv) Computer Applications/Computer Science (v) Engineering (Agriculture / Chemical /Civil / Computer / Electrical / Electronics / Mechanical) (vi) Environmental Sciences (vii) Forestry (viii) Geology (ix) Horticulture (x) Mathematics (xi) Physics (xii) Statistics (xiii) Veterinary Science (xiv) Zoology</p> <p>Other criteria/requirements on Physical Standards, Physical Test, Method of Selection, Syllabus, Terms and Conditions etc. are available and can be downloaded from the Commission's website viz www.mpsc.nic.in.</p>	2	<p>a. 20 to 27 years. Candidates belonging to ST/SC will get a further relaxation of the upper age limit by 5 (five) years. In the case of Ex-servicemen, the maximum age limit prescribed is upto 37 years irrespective of Caste.</p> <p>b. The Departmental candidates having requisite qualifications may also apply and in the event of their selection, the period of training will be treated as per existing rules and regulations.</p>
17.	<p>Assistant Employment Officers in the Directorate of Employment and Craftsmen Training under Labour Department</p> <p>₹ 14700-370-17290-EB-480-21610-650-28760/- pm.</p> <p>Graduate in any stream from a recognised University with Statistics/Mathematics/Sociology/Economics/Psychology as one of the subjects.</p>	4	<p>21-27 years. Upper age limit relaxable by 5 years for SC/ST. No age limit for those who are already in Government Service provided they entered service within the prescribed age limit.</p>
18.	<p>Soil and Water Conservation Ranger under Soil and Water Conservation Department.</p> <p>₹ 14100-350-16550-EB-460-20690-620-27510/- pm.</p> <p>(i) Must have passed B.Sc with any two or more of the following subjects viz. Physics, Chemistry, Geology, Geography, Botany, Environmental Science OR</p> <p>(ii) Must have successfully completed the 3 years Diploma Course in Civil/Agriculture Engineering from any recognized Institute in India.</p> <p>(iii) Must undergo the Physical Test and Medical Test prescribed by the Appointing Authority.</p> <p>(iv) A candidate securing the first position with Honours marks in the Field Assistant Training Course from the Conservation Training Institute, Byrnihat, and who is a Graduate in Science shall be appointed directly to the post of Soil and Water Conservation Ranger provided he meets the required physical fitness and suitability, without undergoing for Written Test and Interview by the Commission, but subjective to the approval of the Commission.</p>	6	<p>18 to 27 years. Upper age limit of 5 years relaxation be made to candidates belonging to ST/SC. No age limit for the candidates who are already in Government Service.</p>

Sl. No.	Name of Posts, Pay Scale and Required Qualification	No. of Vacancies	Age and Relaxation as on 1st January, 2013
19.	<p>Assistant District Project Officers (ADPOs) in the Revenue and Disaster Management Branch of the Offices of the Deputy Commissioners in the State.</p> <p>₹ 17,000-470-20290-EB-560-25330-760-33690/-pm.</p> <p>Graduate in any stream with a Diploma in Disaster Management or having experience in Emergency Management/Disaster Management for at least 3 (three) years. Knowledge of Computer, Khasi, Jaintia and Garo language is desirable.</p>	7	18 to 27 years 5 (five) years relaxable for Scheduled Tribe / Scheduled Caste candidates, for those who are already in Government Service, there is no age bar.

* **For persons with Physical Disabilities (PWDs) age is relaxable by 10 years (15 years for ST/SC) applicable to posts where reservation is admissible to PWD's as per Government Notification No.PER(AR).150/88/Pt/282, dated the 25th January, 2012.**

The date of birth to be accepted by the Commission is as entered in the Matriculation/Secondary School Leaving Certificate/or a Certificate recognized by an Indian University as equivalent to Matriculation or an extract from the official Registers duly Certified by the proper authority of the Board of School Education. Proof other than these, will not be accepted by the Commission.

PARA 2: APPLICATION FORM

Application Forms (AF-I) alongwith MPSC Challan (for payment of Fee) are available free of cost at the following locations:

- I. Office Counter of MPSC, Office, Headquarter, Shillong.
- II. MPSC Cell at Tura, Nongstoin, Jowai, Baghmara, Williamnagar and Nongpoh.
- III. Form and MPSC Challan can be also downloaded from the MPSC website viz www.mpsc.nic.in

PARA 3: FEE (Inclusive of Examination Fee) Non-Refundable.

Fee @ prescribed in the Table below is required to be paid on submission of the Application Form. This amount may be paid through MPSC Challan. The original copy of the Fee Challan (MPSC copy) should be attached with the Application Form.

Post Description	Amount of Fee	Remarks
For posts at Sl. No. 8, 16 & 19	460/-	Half the rate for SC/ST who are permanent resident of the State of Meghalaya
For posts at Sl. No. 1, 2, 3, 4, 5, 6, 7, 9, 11, 15, 17 & 18	350/-	
For posts at Sl. No. 10, 12, 13 & 14	320/-	

PARA 4: SUBMISSION OF APPLICATION

As already indicated candidates can submit their application through the following modes:-

1. Off-line Mode:

- a) In this option candidates should present their applications completed in all respect at:
 - i. Office Counter of MPSC, Office, Headquarter, Shillong.
 - ii. MPSC Cell at Tura, Nongstoin, Jowai, Baghmara, Williamnagar and Nongpoh

On any working day between 10:30 A.M. to 5: 00 P.M. till the last date

- b) Applications can also be sent *by registered post* so as to reach the Commission's office at Shillong not later than the last date prescribed for off-line mode. The Commission will not be responsible for postal lost or transit delay.

2. On-line Mode:

Applicants may also apply on-line through the MPSC website viz **www.mpsc.nic.in**. Kindly read the instruction on the web page carefully before applying on-line. Last date for on-line applications is **23:59 Hrs on 16th August, 2013**

CANDIDATES WHO WISH TO FILE APPLICATIONS ON-LINE MAY FILE THROUGH CYBER CAFES AND COMMUNITY SERVICE CENTRES (CSC). IN DISTRICT WHERE SUCH FACILITIES ARE NOT AVAILABLE CANDIDATES MAY VISIT THE NEAREST NIC CENTRES WHERE THEY WILL BE ASSISTED BY THE NIC IN FILLING APPLICATIONS ON-LINE.

Candidates who have already registered with the Commission's Website may log in and apply directly against the advertised/post of their choice.

PARA 5: INSTRUCTIONS

- I. All application must be complete in all respects and accompanied with proof of payment of fee and enclosed with **One Ordinary Blank Envelope of 4 cms x 9 cms affixed with ₹ 5/- postage stamp.**
- II. Candidates are required to clearly indicate both the Division and percentage of marks in the column captioned "**Division/Percentage**" at Sl. No. 20 of AF-I Form.
- III. The following documents are to be attached/ uploaded along with the application form:
(a) Recent self attested passport size photograph, (b) MPSC copy of Fee Challan.
- IV. Incomplete application will be summarily rejected and no further correspondence will be entertained.
- V. Government Employees may submit their application directly to the Office of the Secretary, Meghalaya Public Service Commission, Shillong in Form AF-I with separate request to their heads/appointing authorities for "**PERMISSION / NO OBJECTION**" when called for Examination /Interview.
- VI. Candidate must appear for Written Test/Interview at his/her own expenses.

PARA 6: RESERVATION OF VACANCIES.

As per Government policy. Further, where the vacancies are 9 (nine) or less than 9 (nine) all posts are reserved in favour of specified communities.

PARA 7: COMMISSION'S DECISION ON ELIGIBILITY OF CANDIDATES.

Only preliminary scrutiny of the applications and other aspects will be undertaken before the Written Examination/Personal Interview and therefore, the acceptance of candidature will only be provisional. Candidates are advised to go through the requirements of educational qualification, age, physical standards etc. and satisfy themselves that they are eligible for the posts, before applying. **After such scrutiny a "Proposed Rejection List" shall be published and hosted in the Commission's website as well as in the Notice Board of the M.P.S.C Office/Cells. A candidate is allowed 15 days time to file representation against such proposed Rejection.** Copies of supporting documents will be sought only from those candidates who qualify for the Personal Interview. When detailed scrutiny is finally undertaken, if any claim made in the application is not found substantiated the candidature will be cancelled and the Commission's decision in this regard shall be final.

PARA 8: DEBARMENT

- (a) Candidates should make sure of their eligibility to the post applied for and that the declaration made by them in the format of application regarding their eligibility is correct in all respects. Any candidate furnishing incorrect information or making false declaration regarding his/her eligibility at any stage or suppressing any information is liable TO BE DEBARRED FROM APPEARING FOR ANY OF THE EXAMINATIONS CONDUCTED BY THE COMMISSION, and summarily rejection of their candidature for this recruitment.

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- (b) The Commission is vested with the constitutional duty of conducting recruitment and selection as per rules duly maintaining utmost secrecy and confidentially in this process and any attempt by anyone causing or likely to cause breach of this constitutional duty in such manner or by such action as to violate or likely to violate the fair practices followed and ensured by the Commission will be sufficient cause for rendering such questionable means as ground for debarment.
- (c) If any candidate is or has been found impersonating or procuring impersonation by any person or resorting to any other irregular or improper means in connection with his/her candidature for selection or obtaining support of candidature by any means, such a candidate may in addition to rendering himself/herself liable to criminal prosecution, will be liable to be debarred permanently from any exam or selection held by the Service Commissions in the country.

Secretary,
Meghalaya, Public Service Commission,
Shillong.

Shillong, the 1st July, 2013

No.AGRI(G).85/2008/441.— WHEREAS the National Horticulture Board, Gurgaon, Haryana had invited Expression of Interest (Eoi) on 29th September 2009 on behalf of the State Government of Meghalaya for short listing of Firms for establishment of **Cold Chain Infrastructure** and **Tissue Culture Facility** in the State of Meghalaya:

And whereas, after short listing of Firms, the National Horticulture Board had invited Techno-Commercial bids from among the short-listed Firms on 15th February 2010, for the above project and had on 6th April 2010 selected **M/s Jindal Mectec as L-I** and **M/s Walco as L-2** (and M/s Rinac was declared as ineligible) for construction of Cold Rooms and Pre-coolers:

And whereas the National Horticultural Board had also empanelled 'four Firms, namely, (i) **The Energy and Resources Institute (TERI)**, (ii) **Yes Bank Ltd**, (iii) **Global Agrisystems Pvt. Ltd**, and (iv) **Sun Agri Genetics Pvt. Ltd**. for formulation of DPRs for the Tissue Culture Lab:

And whereas, on careful scrutiny and in-depth examination of the Bid documents of the above Firms by the Directorate of Horticulture, Meghalaya and by this Department, it is found that there are much deficiency, inconsistency, discrepancy and vast disparity in the technical details given by the Bidders in the Bid documents:

And whereas it is also found that the recommendation of the National Horticulture Board is contradictory and confusing. The Tender Evaluation Sub-Committee (TESC) of the Board had selected **M/s Jindal Mectec as L-I** and **M/s Walco as L-2** (and declared M/s Rinac as ineligible) for construction of Cold Rooms and Pre-coolers, but the Board had recommended that the work should be allotted to each of the three Bidders. And if the work is allotted to all the three Bidders on their quoted rates, it will definitely create a serious problem not only in the execution of the work but also with regard to the rates to be paid to the Bidders for the work, which will inevitably invite audit objection from CAG:

And whereas it is also found that the Bids, submitted by the empanelled Firms for formulation of DPR for the Tissue Culture, were disparately at odds with the terms and conditions specified for submission of Bids for preparation of DPR. The disparity and incongruity is so much that it is impossible to make an objective evaluation of the Bids as they are totally incomparable:

And whereas, after careful-consideration and examination of the matter, and after consultation with Law Department, it is found that the selection of the Bidders for the above project by the National Horticulture Board was not done in a proper manner and with the required due diligence, and as such, the State Government finds it difficult to accept the recommendation of the National Horticulture Board:

NOW, THEREFORE, IT IS HEREBY ORDERED that the recommendation of the National Horticulture Board with regard to the selection of Bidders for execution of the above mentioned project cannot be accepted and is accordingly rejected for the above and other reasons.

It is further **ORDERED** that the Director of Horticulture, Meghalaya shall invite fresh Tenders for selection of competent Bidders for execution of the Work for the above Project, after preparing detailed appropriate and comprehensive Tender Documents for the purpose.

H. L. PYRTUH,
Secretary to the Government of Meghalaya,
Agriculture Department, Shillong.

Shillong, the 27th June, 2013

No.SAN.42/2013/1.—Quotation in sealed cover affixing a Court Fee Stamp of ₹ 25/- (Rupees twenty five) only (Non-refundable) are invited and will be received by the undersigned upto **12:30 p.m. on the 29th July, 2013** in connection with the supply of TEA SETS ETC. specified below to the Meghalaya (Civil) Secretariat for the year **2013-2014** and until fresh appointment is made, whichever is earlier. The quotation(s) will be opened on the same date from 1:00 P.M. in the presence of the quotationer(s) or without them.

Sl. No.	PARTICULARS	UNIT
1.	Tea set (21 pieces) JCPL Bone Chine/Bansal Bone China	Per set
2.	Tea set (21 pieces) Atra/Premier	Per set
3.	Tea Tray	Each
4.	Cup and Saucer - JCPL Bone China/Bansal Bone China	Per dozen
5.	Cup and Saucer - Arta/Premier	Per dozen
6.	Quarter Plate - JCPL Bone China/Bansal Bone China	Per dozen
7.	Quarter Plate - Arta/Premier	Per dozen
8.	Tea Spoon (Larex / Good Day)	Per dozen
9.	Electric Kettle Cordless (Bajaj/Phillips/Prestage/Orpat)	Each
10.	Steel Jug	Each
11.	Air tight containers for keeping sugar/tea leaves etc. :- (a) 500 grams capacity. (b) 1000 grams capacity	Each Each

The rates quoted should be inclusive of all taxes etc., payable including free delivery at the site of the indenting office.

The selected Firm(s) will have to supply the same from time to time on demand.

The samples of Tea Sets etc. should be furnished along with the quotation, failing which, no quotation will be considered.

The following particulars should be submitted by the Firm(s) along with their quotation, failing which, no quotation will be considered.

1. An Earnest Money of ₹ 1,200/- (Rupees one thousand two hundred) only should be deposited by the Non-tribal Firm(s) and ₹ 600/- (Rupees six hundred) only by the Tribal Firm(s) in the form of a **Call Deposit/Term Deposit** pledged in favour of the undersigned and furnished along with the quotation. which will be converted into Security Deposit or refunded immediately in case the quotation is accepted or rejected as the case may be. The Security Deposit (Earnest Money) of the selected Firm (s) will be retained for a period of 1 (one) year or till fresh appointment is made.
2. Attested copy of an upto-date Sales Tax Clearance Certificate from the Superintendent of Taxes, concerned with clear remarks made therein as Government Suppliers or on the item of supply.
3. Value Added Tax Registration Certificate/TIN No.
4. Attested copy of an upto-date Professional Tax from the Authority concerned.
5. Attested copy of an upto-date Municipal Trading License should be submitted by the Non-Tribal Firm(s) operating business in Jail Road, Police Bazar and European Ward and where their trade does not extend beyond the scheduled areas but for Non-Tribal Firm(s) operating business outside the scheduled areas,

they are required to produce the District Council Trading License. The purpose for which license is issued should be clearly indicated.

6. Attested copy of Scheduled Tribe Certificate by the Tribal Firm(s).
7. Attested copy of a photograph of the quotationers (Suppliers).
8. An Undertaking in plain paper duly signed and sealed to the effect that the supply will be carried out by the quotationer himself/herself.
9. In a situation where a large number of tenderers quoted the same rate, thereby forming a cartel, such tenders will be summarily rejected.

Exemption Certificate, if any, should also be produced.

The undersigned does not bind himself to assign any reason for accepting or rejecting any quotation.

The Security Deposit is liable to forfeiture to the Government as may deem fit and proper in the event of the Firm (s) supplying inferior quality and making delay in supplying the Tea Sets etc. indented for. The Supplier(s) may also be debarred from taking any Government contract (supply) in future in the event of breach of any of the terms and conditions of the contract (supply).

The envelope containing the quotation should be superscribed with the words, “**QUOTATION FOR SUPPLY OF TEA SETS ETC. FOR THE YEAR - 2013-2014**”.

E. LYNDOH,

Deputy Secretary to the Govt. of Meghalaya,
Secretariat Admn. Department, Nazerat.

Shillong, the 27th June, 2013

No.SAN.47/2013/1.—Quotation in sealed cover affixing a Court Fee Stamp of ₹ 25/- (Rupees twenty five) only (Non-refundable) are invited and will be received by the undersigned upto **12:30 p.m. on the 29th July, 2013** in connection with the supply of Emergency Lights including spare parts, etc. to the Meghalaya (Civil) Secretariat for the year **2013-2014** and until fresh appointment is made. The quotation(s) will be opened on the same date from 12:30 P.M. in the presence of the quotationer(s) or without them.

Sl. No.	PARTICULARS	UNIT
1.	Emergency Light (B.P.L./Phillips/Bajaj/Orpat	Each
2.	Led Emergency Lantern Orpat	Each
3.	Spare : Tube/Battery	Each
4.	Repairing charge	Each

The rates quoted should be inclusive of all taxes etc., payable including delivery charge upto the site of the indenting office, if any.

The selected Firm(s) will have to supply the materials from time to time on demand.

The samples of Emergency Light should be furnished along with the quotation, failing which, no quotation will be considered.

The following particulars should be submitted by the Firm (s) along with their quotation, failing which, no quotation will be considered.

1. An Earnest Money of ₹ 200/- (Rupees two hundred) only should be deposited by quoting Firm(s). ₹ 100/- (Rupees one hundred) only for Scheduled Caste and Scheduled Tribe Firm(s) in the form of a **Call Deposit/Term Deposit** pledged in favour of the undersigned and furnished along with the quotation which will be converted into Security Deposit or refunded immediately in case the quotation is accepted or rejected as the case may be. The Security Deposit (Earnest Money) of the selected Firm(s) will be retained for a period of 1 (one) year or till fresh appointment is made.
2. Attested copy of an upto-date Sales Tax Clearance Certificate from the Superintendent of Taxes, concerned with clear remarks made therein as Government Suppliers or on the item of supply.
3. Value Added Tax Registration Certificate/TIN No.
4. Attested copy of an upto date Professional Tax from the Authority concerned.
5. Attested copy of an upto date Municipal Trading License should be submitted by the Non-Tribal Firm(s) operating business in Jail Road, Police Bazar and European Ward and where their trade does not extend beyond the scheduled areas but for Non-Tribal Firm (s) operating business outside the scheduled areas, they are required to produce the District Council Trading License. The purpose for which license is issued should be clearly indicated.
6. Attested copy of Scheduled Tribe Certificate by the Tribal Firm(s).
7. Attested copy of a photograph of the quotationers (Suppliers).
8. An Undertaking in plain paper duly signed and sealed to the effect that the supply will be carried out by the quotationer himself/herself.
9. In a situation where and large number of tenderers quoted the same rate, thereby forming a carter, such tenders will be summarily rejected.

Exemption Certificate, if any, should also be produced.

The undersigned does not bind himself to assign any reason for accepting or rejecting any quotation.

The Security Deposit is liable to forfeiture to the Govt. as may deem fit and proper in the event of the Firm (s) supplying inferior quality and making delay in supplying the Emergency Light(s) etc. indented for. The Supplier (s) may also be debarred from taking any Government contract (supply) in future in the event of breach of any of the terms and conditions of the contract (supply).

The envelope containing the quotation should be superscribed with the words, **“QUOTATION FOR SUPPLY OF EMERGENCY LIGHTS ETC. FOR THE YEAR - 2013-2014”**.

E. LYNDOH,

Deputy Secretary to the Govt. of Meghalaya,
Secretariat Admn. Department, Nazarat.

Shillong, the 27th June, 2013

No.SAN.51/2013/1.—Quotation in sealed cover affixing a Court Fee Stamp of ₹ 25/- (Rupees twenty five) only (Non-refundable) are invited and will be received by the undersigned upto **12:30 P.m. on the 31st July, 2013** in connection with the supply of following types to the Meghalaya (Civil) Secretariat for the year **2013-2014** and until fresh appointment is made, whichever is earlier. The quotation (s) will be opened on the same date from 1:30 P.M. in the presence of the quotationer (s) or without them.

Sl. No.	PARTICULARS	UNIT
1.	Hotsun stainless steel water filter:- 13 litres 18 litres 21 litres 30 litres	Each Each Each Each Each
2.	Filter candle (Plastic Mount)	Each
3.	Filter candle (Metal Mount)	Each
4.	Hindustan Unilever Pure it :- Classic 23 litres Classic 14 litres	Each Each
5.	Germkill Kit containing activated carbon trap, germkill processor and a polisher	Each
6.	Microfibre Mesh	Each
7.	Kent Gold Water Filter - 20 litres	Each
8.	Kent Optima Water Filter - 10 litres	Each

The rates quoted should be inclusive of all taxes etc., payable including free delivery at the site of the indenting office.

The selected Firm(s) will have to supply the same from time to time on demand.

The samples of Water Filters should be furnished along with the quotation, failing which, no quotation will be considered.

The following particulars should be submitted by the Firm(s) along with their quotation, failing which, no quotation will be considered.

1. An Earnest Money of ₹ 600/- (Rupees six hundred) only should be deposited by the Non-tribal Firm(s) and ₹ 300/- (Rupees three hundred) only by the Tribal Firm (s) in the form of a **Call Deposit/ Term Deposit** pledged in favour of the undersigned and furnished along with the quotation which will be converted into Security Deposit or refunded immediately in case the quotation is accepted or rejected as the case may be. The Security Deposit (Earnest Money) of the selected Firm(s) will be retained for a period of 1 (one) year or till fresh appointment is made.
2. Attested copy of an upto-date Sales Tax Clearance Certificate from the Superintendent of Taxes, concerned with clear remarks made therein as Government Suppliers or on the item of supply.
3. Value Added Tax Registration Certificate/TIN No.
4. Attested copy of an upto date Professional Tax from the Authority concerned.
5. Attested copy of an upto-date Municipal Trading License should be submitted by the Non-Tribal Firm(s) operating business in Jail Road, Police Bazar and European Ward and where their trade does not extend beyond the scheduled areas but for Non-Tribal Firm(s) operating business outside the scheduled areas, they are required to produce the District Council Trading License. The purpose for which license is issued should be clearly indicated.

6. Attested copy of Scheduled Tribe Certificate by the Tribal Firm(s).
7. Attested copy of a photograph of the quotationers (Suppliers).
8. An Undertaking in plain paper duly signed and sealed to the effect that the supply will be carried out by the quotationer himself/herself.
9. In a situation where a large number of tenderers quoted the same rate, thereby forming a cartel, such tenders will be summarily rejected.

Exemption Certificate, if any, should also be produced.

The undersigned does not bind himself to assign any reason for accepting or rejecting any quotation.

The Security Deposit is liable to forfeiture to the Government as may deem fit and proper in the event of the Firm(s) supplying inferior quality and making delay in supplying the Water Filter etc. indented for. The Supplier(s) may also be debarred from taking any Government contract (supply) in future in the event of breach of any of the terms and conditions of the contract (supply).

The envelope containing the quotation should be superscribed with the words, **“QUOTATION FOR SUPPLY OF WATER FILTER FOR THE YEAR - 2013-2014”**.

E. LYNGDOH,

Deputy Secretary to the Govt. of Meghalaya,
Secretariat Admn. Department, Nazarat.

Shillong, the 28th June, 2013

CORRIGENDUM

No.MEG/CE.69/2013/14.—In partial modification of Advertisement issued vide No. MEG/CE.69/2013/2, dated the 19th June, 2013, the paragraph that appeared at page 2 which read as follows :-

“Candidates will have to undergo Physical test (5 Kms. running in 15 mins. for male candidates and 3 Kms. running in 15 mins. for females) to be intimated accordingly.”

shall be replaced by the following :-

“Candidates will have to undergo Physical test (5 Kms. running in 30 mins. for male candidates and 3 Kms. running in 21 mins. for females) to be intimated accordingly.”

R. D. MARAK,

Commissioner of Excise,
Meghalaya, Shillong.

Shillong the 28th June, 2013

No.SE (E) GNL/3-7/2011-12.— In continuation to this office letter No. SE (E) GNL/3-7/2011-12/1-15 dated the 1st April, 2013 the date of receiving the application Form for Renewal of Registration of Contractor is hereby extended upto 19th July, 2013 other terms and condition will remain the same.

P. KHIEWTAM,

Superintending Engineer: P.W.D. (Roads),
Eastern Shillong Circle, Shillong.

Shillong, the 28th June, 2013

No.EE/PHE/UMS/TB-36/2013-14/81.—Sealed Tender Notice duly affixed with a non refundable court fee stamp as shown below; eventually to be drawn in P.W.D. F-2 form are hereby invited from Class-I Registered contractors of Meghalaya P.H.E; Class-II Registered contractors under Superintending Engineer (PHE) Ri Bhoi Circle Nongpoh and Class III Registered Contractors of Executive Engineer (PHE) Umsning Division, Umsning; with cost of Tender Paper & Court Fee Stamps amount as shown in columns below respectively.

Date of selling of Tender paper from **4th July, 2013** upto 4.00 PM of **24th July, 2013**

Date of Closing & Opening of Tender Paper : - **25th July, 2013**

Detailed Tender Paper, Specifications, etc. can be obtained from the Office of the Undersigned during Office hours prior to **24th July, 2013**.

Sl.No.	Name of Works	Tender Value (₹)	Allotted Time for Completion of the Work	C.F.S. applicable (₹)	Cost of Tender Paper (₹)
I. UMRALING WATER SUPPLY SCHEME					
1	Construction of Headwork	50260.00	30 days	100	150
2	Laying of Raw Gravity Main (Group- I)	62680.00	30 days	100	150
3	Laying of Raw Gravity Main (Group- II)	88800.00	30 days	100	150
4	Construction of Double Unit Slow Sand Filter	199360.00	60 days	200	250
5	Construction of RCC Clear Water Reservoir	113860.00	60 days	200	200
6	Laying of Clear Water Main	38200.00	30 days	50	100
7	Laying of Distribution System	93550.00	30 days	100	150
II. KHWENG WATER SUPPLY SCHEME					
8	Construction of Headwork	73580.00	30 days	100	150
9	Construction of Two Unit Slow Sand Filter	1,99,950.00	60 days	200	250
10	Construction of RCC Clear Water Reservoir	1,37,100.00	60 days	200	200
11	Construction of R.C.C. Zonal Reservoir at Point 'C'	96380.00	60 days	100	150
12	Laying of Clear Water Main	26870.00	30 days	50	100
13	Laying of Distribution System	100280.00	30 days	200	200
III. UMTUNG WATER SUPPLY SCHEME					
14	Construction of Pump House Number 1 (one)	110000.00	60 days	200	200
15	Construction of Pump House Number 2 (Two)	110000.00	60 days	200	200
16	Construction of Pump House Number 3 (Three)	110000.00	60 days	200	200
17	Laying of Pumping Main (Group - I)	31490.00	30 days	50	100
18	Laying of Pumping Main (Group - II)	27840.00	30 days	50	100
19	Laying of Pumping Main (Group - III) 'A'	36000.00	30 days	50	100
20	Laying of Pumping Main (Group - III) 'B'	36000.00	30 days	50	100

21	Construction of Sump Well Number 1 (one)	103280.00	60 days	200	200
22	Construction of Sump Well Number 2 (two)	106710.00	60 days	200	200
23	Construction of Sump Well Number 3 (three)	100000.00	60 days	200	200
24	Construction of Slow Sand Filter	156333.00	60 days	200	250
25	Construction of Main Reservoir	120300.00	60 days	200	200
26	Laying of Distribution System (Group- I)	31655.00	30 days	50	100
27	Laying of Distribution System (Group- II)	31655.00	30 days	50	100
28	Laying of Distribution System (Group- III)	31655.00	30 days	50	100
29	Construction of Security Fencing for Pump House (No.I)	45960.00	30 days	50	100
30	Construction of Security Fencing for Pump House (No.II)	45540.00	30 days	50	100
31	Construction of Security Fencing for Pump House (No.III)	45770.00	30 days	50	100
32	Construction of Security Fencing for Treatment Plant	55300.00	30 days	100	150
IV. KIAT RAMHAH COMBINED WATR SUPPLY SCHEME					
33	Construction of Headwork	53730.00	30 days	100	150
34	Construction of Sump Well	95780.00	60 days	100	150
35	Construction of Pump House	86826.00	60 days	100	150
36	Laying of Pumping Main	40500.00	30 days	50	100
37	Construction of Slow Sand Filter	132110.00	60 days	200	200
38	Cosntruction of Main Reservoir	105000.00	60 days	200	200
39	Laying of Distribution System (Group- I)	31150.00	30 days	50	100
40	Laying of Distribution System (Group- II)	31120.00	30 days	50	100
41	Laying of Distribution System (Group- III)	30000.00	30 days	50	100
42	Construction of Security Fencing for T.P.	50000.00	30 days	100	150
43	Construction of Security Fencing for Pump House	47160.00	30 days	50	100
V. IAMKHON COMBINED WATER SUPPLY SCHEME					
44	Construction of Head work	82700.00	30 days	100	150
45	Laying of Gravity Main (Group - I)	133900.00	30 days	200	200
46	Laying of Gravity Main (Group - II)	136550.00	30 days	200	200
47	Laying of Gravity Main (Group - III)	132400.00	30 days	200	200
48	Laying of Gravity Main (Group - IV)	130800.00	30 days	200	200
49	Laying of Gravity Main (Group - V)	136100.00	30 days	200	200
50	Laying of Gravity Main (Group - VI)	134400.00	30 days	200	200
51	Laying of Gravity Main (Group - VII)	131750.00	30 days	200	200
52	Improvement of Existing T.P. -	199470.00	60 days	200	250
53	Laying of Feeder Main (Group -I) from TP to Mawtari village	72200.00	30 days	100	150
54	Laying of Feeder Main (Group -II) from TP to Mawtari village	72100.00	30 days	100	150
55	Laying of Feeder Main (Group -I) from TP to Mawlaho village	68370.00	30 days	100	150
56	Laying of Feeder Main (Group -I) from TP to Pamphlang village	55300.00	30 days	100	150

57	Laying of Feeder Main (Group-II) from TP to Pamphlang village	55301.00	30 days	100	150
58	Laying of Feeder Main from TP to lamkhon village	36250.00	30 days	50	100
59	Laying of Feeder Main (Group-I) from TP to Umtyrkhang village	50700.00	30 days	100	150
60	Laying of Feeder Main (Group-II) from TP to Umtyrkhang village	53900.00	30 days	100	150
61	Laying of Feeder Main (Group-III) from TP to Umtyrkhang village	52250.00	30 days	100	150
62	Construction of Clear Water Zonal Reservoir at lamkhon village	123150.00	60 days	200	200
63	Construction of Clear Water Zonal Reservoir at Mawtari village	182400.00	60 days	200	200
64	Construction of Clear Water Zonal Reservoir at Umtyrkhang village	108800.00	60 days	200	200
65	Construction of Clear Water Zonal Reservoir at Pamphlang village	115000.00	60 days	200	200
66	Construction of Clear Water Zonal Reservoir at Mawlaho village	135770.00	60 days	200	200
67	Laying of Distribution System at lamkhon Village	59640.00	30 days	100	150
68	Laying of Distribution System at Umtyrkhang Village	51400.00	30 days	100	150
69	Laying of Distribution System at Pamphlang Village	64630.00	30 days	100	150
70	Laying of Distribution System at Mawlaho Village	69680.00	30 days	100	150
71	Laying of Distribution System at Mawtari Village (Group -I)	66420.00	30 days	100	150
VI. SCHOOLS					
72	Construction of Rain Water Harvesting of Rain Water Harvesting for Lurstep LP School, Khlieh Umwang	108800.00	60 days	200	200
73	Construction of Rain water Harvesting for Klew Lum RCLP School	108800.00	60 days	200	200
74	Construction of Rain Water Harvesting for Mawknor Press LP School.	108800.00	60 days	200	200
75	Construction of Rain Water Harvesting for Umiarong RCLP School	108800.00	60 days	200	200
76	Construction of Rain Water Harvesting for Khrumdiengiei LP School	108800.00	60 days	200	200
77	Construction of Rain Water Harvesting for MairunghehLP School	108800.00	60 days	200	200
78	Construction of Sanitary Well with Ferro Cement Roofing including installation of Force Lift Hand Pump and Terafil Filter for Seng Khasi LP School Mawpun.	155980.00	60 days	200	200
VII. ICDS					
79	Providing Water Supply to Umeit ICDS Centre.	34850.00	30 days	50	100
80	Providing Water Supply to Kyrдем 'A' ICDS Centre.	34270.00	30 days	50	100
81	Laying of G.I. Pipe and Construction of Storage Tank for ICDS Umpowin Village.	43600.00	30 days	50	100

TERMS AND CONDITIONS

- 1 The intended Contractor has to acquaint with the work or location before casting the tender(s).
- 2 The rates are to be quoted in flat percentage basis i.e ABOVE / AS PER the current Schedule for the year 2007-08.
- 3 The rate should be quoted clearly both in figure and words as per or above the estimated rates. Any cutting or Overwriting should bear signature of the tenderer else the same will be rejected.
- 4 All the construction materials like, Specials, Cement, T.S / M.S rod etc. (except G.I pipes which will be issued from PHE Umsning Store) will have to be arranged by the contractor.
- 5 The VAT/ Forest Royalty/Cess shall be realised from the bills as per current Government rate / Circular.
- 6 Non-Tribal Contractors shall have to furnish the valid Trading License from concerned Autonomous District Council, failure which their tender will be rejected.
- 7 No Subletting of Tender shall be entertained and a declaration of the work will be executed by the contractor and the same should be submitted along with the Tender.
- 8 A Copy of the recent Passport Size duly attested by the Gazetted Officer / M.L.A. should be attached with the tender papers.
- 9 The current Registration No.(Attested Xerox copy) and full Postal address should be submitted along with the Tender papers, failing which the same will be rejected.
- 10 The name of work must clearly be written on top of the sealed Envelope.
- 11 Canvassing of any form in connection with the tenderer is Strictly prohibited.
- 12 Contractors are advised not to incorporate any price escalation Clause in their offer for quick and easy assessment of Tenders. Offers made should be clear and ambiguous conditional offers are likely to be rejected.
- 13 In case of any disputes arising during execution of the work, the decision of the Executive Engineer (PHE) Umsning Division is Final and binding.
- 14 No Labourer under the age of 14 (Fourteen) years shall be employed. Labourers shall be paid with rates not less than those paid for similar works.
- 15 If the date of opening of tender paper happens to be a holiday, the next working day will be the date of opening of tender papers.
- 16 A copy of P.A.N Card is compulsory otherwise the tender will not be considered as valid.
- 17 Payment on completion of works is subject to availability of fund.

E. LAMARE,
Executive Engineer (PHE),
Umsning Division; Umsning

Shillong, the 28th June, 2013.

SHORT TENDER NOTICE

No.MSWC/Const/2/2013/2.

Sealed Tender affixing non - refundable **Crossed IPO in favour of Managing Director, MSWC of Rs.1000/- (Rupees One Thousand) only** eventually to be drawn in F2 – form of agreement are invited by the undersigned on behalf of the Governor of Meghalaya from Class I/ClassII Registered Contractors under the Chief Engineer P.W.D (Building wing) and having valid Electrical License and Labour License for the execution of the following work as mentioned below where the Sealed Tenders for the same will be received up to **3.00 P.M on the 19th of July' 2013**. The Tender will be opened on the same date and hour in the presence of the intending tenderers or their authorized representatives. However, if such last date is declared as a holiday, then the next working day will be the schedule date for receiving and opening. Finalization of the Work shall be as per the recommendation of the Tender Committee Warehousing Corporation.

Description of Work	Estimated Amount	Time of Completion
1	2	3
Repair and Improvement of Existing Warehouse Building at Khanapara Warehousing Complex, Khanapara, Ri-Bhoi District, Meghalaya (Raising of Floor and Plinth Protection including Front Varandah of Existing Buildings)	Rs. 71,64,900 /- (Rupees Seventy One Lakhs, Sixty Four Thousand and Nine Hundred)only	90 (Ninety) Days

Date of Selling Tender Papers from 8th July' 2013 to 10th July' 2013 every working day up to 4:00pm.

The Date and Time of Opening the Tenders is 19th July' 2013 at 3.00 P.M, however if such date is declared as a holiday, then the next working day will be the schedule day for the Opening of the Tenders.

Intending Tenderers may obtain the Detailed N.I.T from the Asstt. Account Officer, **Office of the Meghalaya State Warehousing Corporation, Lower Lachumier, Shillong** on the aforesaid date and time.

Cost of Tender Paper: Rs. 1000/- (Rupees One Thousand) only per set.

N.B.:- Non Tribal Contractors and Firms/company (irrespective of proprietor Tribal or Non-Tribal) shall have to produce valid Trading License before purchasing Tender Forms failing which no tender papers will be issued.

D. VIJAY KUMAR,
Managing Director,
Meghalaya State Warehousing Corporation
Meghalaya, Shillong.

Sohra, the 1st July, 2013.

NOTICE INVITING TENDER

No.EE/PHE/Sohra/TB-21/2013-14/420.

Sealed tender affixing non-refundable Court Fees Stamp as mention below against the following work eventually to be drawn in PWD F - 2 Form, are invited from the Registered Class - I Contractors of PHED, Meghalaya and Class - II Contractors of S.E (P.H.E) Rural Circle, Shillong and Class - III of this Division for the year 2013 - 14 received by the undersigned upto **1:00 P.M. of 19th July, 2013.**

The Tenders will be opened on the same date and same time in presence of the intending tenderers or their authorised representatives who would like to present. If the said date happened to be a holiday, next working days may be deemed as the last date for receiving and opening of tender papers.

The detailed tender papers for casting the tenders and other particulars may be obtained from the office of the undersigned during office hours from **4th July, 2013** upto **3:00 P.M. of 18th July, 2013** on payment as mention below in cash for each item of work.

The Department does not bind itself to accept the lowest rate and reserve the right to accept or reject any or all tenders without assigning any reason thereof.

Sl. No	Name of Works	Tender Value	Cost of Tendered Paper	Court Fee Stamp	Time of Completion
RENOVATION OF LOWER CHERRA W.S.S.					
1.	Construction of RCC Weir at Wah Dawai.	1,38,650/-	200/-	200/-	30 days
2.	Construction of Aeraetor.	2,84,100/-	200/-	200/-	60 days
3.	Laying of Gravity Main & Clear Water Main.(Group - I)	1,49,200/-	200/-	200/-	30 days
4.	Laying of Gravity Main & Clear Water Main.(Group - II)	1,46,500/-	200/-	200/-	30 days
5.	Construction of RCC Sedimentation Tank.	5,16,800/-	300/-	300/-	60 days
6.	Construction of RCC Clear Water Reservoir.	4,86,400/-	200/-	200/-	60 days
7.	Construction of RCC Zonal Tank at Point - 1	2,84,900/-	200/-	200/-	60 days
8.	Construction of RCC Zonal Tank at Point - 17	2,84,900/-	200/-	200/-	60 days
9.	Construction of RCC Zonal Tank at Point - 32.	2,84,900/-	200/-	200/-	60 days
10.	Construction of RCC Zonal Tank at Point - 47	2,84,900/-	200/-	200/-	60 days
11.	Laying of Distribution System.	1,68,100/-	200/-	200/-	30 days
IMPLEMENTATION OF MAWPHU W.S.S.					
12.	Construction of RCC Weir.	91,200/-	100/-	100/-	30 days
13.	Laying of Gravity Main.	98,300/-	100/-	100/-	30 days
14.	Construction of Clear Water Reservoir	3,56,700/-	200/-	200/-	60 days
15.	Construction of RCC Zonal Tank at Point - B	2,55,400/-	200/-	200/-	60 days
16.	Construction of RCC Zonal Tank at Point - M	2,55,400/-	200/-	200/-	60 days
17.	Laying of Distribution System.	1,27,800/-	200/-	200/-	30 days
RECONSTRUCTION OF KONGTHONG W.S.S.					
18.	Construction of 3(Three) Units RCC Weir.	1,18,500/-	200/-	200/-	30 days
19.	Laying of Gravity Main (Group - I)	72,600/-	100/-	100/-	30 days
20.	Laying of Gravity Main (Group - II)	72,800/-	100/-	100/-	30 days
21.	Construction of RCC Slow Sand Filter.	5,98,300/-	300/-	300/-	60 days
22.	Construction of RCC Clear Water Reservoir.	1,99,400/-	200/-	200/-	30 days
23.	Construction of RCC Zonal Reservoir at Point - B	1,25,200/-	200/-	200/-	30 days
24.	Construction of RCC Zonal Reservoir at Point - J	1,25,200/-	200/-	200/-	30 days
25.	Construction of RCC Zonal Reservoir at Point - O	1,25,200/-	200/-	200/-	30 days
26.	Laying of Distribution System.	90,800/-	100/-	100/-	30 days
27.	Providing Security Fencing around the Treatment Plant.	1,76,200/-	200/-	200/-	30 days

	IMPLEMENTATION OF MAWPIHR W.S.S.				
28.	Construction of RCC Weir.	71,300/-	100/-	100/-	30 days
29.	Laying of Gravity Main.	65,650/-	100/-	100/-	30 days
30.	Construction of RCC Slow Sand Filter.	3,53,700/-	200/-	200/-	60 days
31.	Construction of RCC Clear Water Reservoir.	1,63,300/-	200/-	200/-	30 days
32.	Construction of RCC Zonal Reservoir at Point - B	1,11,400/-	200/-	200/-	30 days
33.	Construction of RCC Zonal Reservoir at Point - K	1,11,400/-	200/-	200/-	30 days
34.	Laying of Distribution System.	73,000/-	100/-	100/-	30 days
35.	Providing Security Fencing around the Treatment Plant.	1,45,000/-	200/-	200/-	30 days
	IMPLEMENTATION OF SOHKHMIE W.S.S.				
36.	Construction of RCC Weir.	65,600/-	100/-	100/-	30 days
37.	Laying of Gravity Main.	65,700/-	100/-	100/-	30 days
38.	Construction of RCC Zonal Reservoir at Point - B	1,12,000/-	200/-	200/-	30 days
39.	Laying of Distribution System.	88,700/-	100/-	100/-	30 days
	IMPLEMENTATION OF KROHIAWHIAR W.S.S.				
40.	Construction of 2(Two) Units RCC Weir.	79,100/-	100/-	100/-	30 days
41.	Laying of Gravity Main.	79,500/-	100/-	100/-	30 days
42.	Construction of RCC Slow Sand Filter.	1,47,200/-	200/-	200/-	30 days
43.	Construction of RCC Clear Water Reservoir.	80,600/-	100/-	100/-	30 days
44.	Construction of RCC Zonal Reservoir at Point - B	58,700/-	100/-	100/-	30 days
45.	Construction of RCC Zonal Reservoir at Point - G	58,700/-	100/-	100/-	30 days
46.	Providing Security Fencing around the Treatment Plant.	79,800/-	100/-	100/-	30 days
	RENOVATION OF MAWBAWEIN W.S.S.				
47.	Construction of RCC Slow Sand Filter.	1,42,200/-	200/-	200/-	30 days
48.	Construction of RCC Zonal Reservoir.	67,700/-	100/-	100/-	30 days
49.	Laying of Distribution System.	67,500/-	100/-	100/-	30 days
50.	Providing Security Fencing around the Treatment Plant.	99,800/-	100/-	100/-	30 days
	IMPLEMENTATION OF MAWKHEN W.S.S.				
51.	Construction of Intake Structure.	43,200/-	50/-	50/-	30 days
52.	Laying of Gravity Main.(Group - I)	81,720/-	100/-	100/-	30 days
53.	Laying of Gravity Main.(Group - II)	61,400/-	100/-	100/-	30 days
54.	Construction of RCC Sedimentation Tank.	1,52,100/-	200/-	200/-	30 days
55.	Construction of RCC Slow Sand Filter.	3,21,800/-	200/-	200/-	60 days
56.	Construction of RCC Clear Water Reservoir.	2,27,700/-	200/-	200/-	60 days
57.	Construction of RCC Zonal Tank at Point - 2	60,500/-	100/-	100/-	30 days
58.	Construction of RCC Zonal Tank at Point - 8	1,32,000/-	200/-	200/-	30 days
59.	Construction of RCC Zonal Tank at Point - 15	96,000/-	100/-	100/-	30 days
60.	Construction of RCC Zonal Tank at Point - 22	68,000/-	100/-	100/-	30 days
61.	Laying of Distribution System. (Group - I)	56,150/-	100/-	100/-	30 days
62.	Laying of Distribution System. (Group - II)	56,150/-	100/-	100/-	30 days
	RECONSTRUCTION OF MUSTOH W.S.S.				
63.	Construction of RCC Weir.	1,98,900/-	200/-	200/-	30 days
64.	Laying of Raw Water Gravity Main.	53,600/-	100/-	100/-	30 days
65.	Construction of RCC Sedimentation Tank.	1,44,700/-	200/-	200/-	30 days
66.	Construction of RCC Slow Sand Filter.	3,08,200/-	200/-	200/-	60 days
67.	Construction of RCC Clear Water Reservoir.	4,71,600/-	200/-	200/-	60 days
68.	Construction of RCC Zonal Tank.	1,49,900/-	200/-	200/-	30 days
69.	Laying of Distribution System.	65,400/-	100/-	100/-	30 days

IMPLEMENTATION OF WAHKHIM SOHSARAT W.S.S.					
70.	Construction of Intake Structure.	34,650/-	50/-	50/-	30 days
71.	Laying of Gravity Main.	55,000/-	100/-	100/-	30 days
72.	Construction of RCC Sedimentation Tank.	1,08,000/-	200/-	200/-	30 days
73.	Construction of RCC Slow Sand Filter.	1,96,600/-	200/-	200/-	30 days
74.	Construction of RCC Clear Water Reservoir.	1,12,600/-	200/-	200/-	30 days
75.	Construction of RCC Zonal Reservoir at Point – C	73,050/-	100/-	100/-	30 days
76.	Construction of RCC Zonal Reservoir at Point – D	73,050/-	100/-	100/-	30 days
77.	Laying of Distribution System.	50,770/-	100/-	100/-	30 days
PROVIDING WATER SUPPLY TO SHELLA SUB-DIVISION, (PHE) SHELLA AND OTHER PUBLIC INSTITUTION AT SAIKARAP VILLAGE.					
78.	Construction of Intake Structure.	51,800/-	100/-	100/-	30 days
79.	Laying of Gravity Main.(Group – I)	76,970/-	100/-	100/-	30 days
80.	Laying of Gravity Main.(Group – II)	76,970/-	100/-	100/-	30 days
81.	Construction of RCC Slow Sand Filter.	1,78,000/-	200/-	200/-	30 days
82.	Construction of RCC Clear Water Reservoir.	1,30,500/-	200/-	200/-	30 days
83.	Construction of RCC Zonal Reservoir.	81,300/-	100/-	100/-	30 days
84.	Laying of Distribution System.	43,200/-	50/-	50/-	30 days

TERMS AND CONDITIONS

1. The intended contractor has to acquaint with the work or location before casting the tender (s).
2. The Rates are to quoted on flat percentage basis i.e. ABOVE/ATPAR the Schedule of Rate.
3. The Rate should be quoted clearly both in figure and words. Any cutting or overwriting should bear signature of the tenderer else the same will be rejected.
4. All the constructional materials like, specials/cement/T.S/ M.S. Rod etc. Incase if the same is not available at PHE store will have to be arranged by the contractor.
5. The VAT/Forest Royalty shall be realized from the bills as per current Govt. Rate/Circular.
6. Non – Tribal contractors shall have to furnish the valid Trading License from the Khasi Hills Autonomous District Council along with the tender failing which the tender will be rejected.
7. No subletting of tender shall be entertained and a declaration as to the work will be executed by himself/herself must be submitted along with the tender.
8. The Current registration no. (with proof) and full postal address should be given along with the tender.
9. The name of work must clearly be written on the Sealed Envelope.
10. Canvassing in any form in connection with the tenderer is strictly prohibited.
11. Contractors are advised not to incorporate any price escalation Clause in their offer for quick and easy assessment of tenders. Offers made should be clear and ambiguous conditional offers are likely to be rejected.
12. In case any disputes arise during execution of the work, the decision of the Executive Engineer (PHE) Sohra Division decision shall be final and binding.
13. No labour under 14 (fourteen) years of age shall be employed on the work and labourers shall be paid at the rates of wages not less than those paid for similar works.
14. Preference in allotment of future works to the contractors shall be considered strictly basing on their performance in executing the works allotment within time limit.

P. NONGRUM,
Executive Engineer, PHE.,
Sohra Division, Sohra.

Shillong, the 28th June, 2013.

DETAILED NOTICE INVITING TENDER

No.MSWC/Const/2/2013/3-8.

Sealed Tender to be eventually drawn in F2 form duly affixed with Non-Refundable **Crossed IPO** in favour of **Managing Director, MSWC** of Rs.1000 /- (Rupees One Thousand) Only are invited on behalf of the Governor of Meghalaya from Class I/ClassII Registered Contractors under the Chief Engineer P.W.D (Building wing) for the following works and will be received in the Office of the Undersigned on the **19.7.2013** up to **3:00 P.M.** and will be opened on the same date and hour in their presence of their authorised agents, if they so desire.

**Name of Work: - Repair and Improvement of existing Warehouse Building
at Khanapara Warehousing Complex, Khanapara, Ri-Bhoi District, Meghalaya.
(Raising of Floor and Plinth Protection including Front Varandah of Existing Buildings)**

Estimated Amount	Earnest Money	Nature of Works	Tender Form	Time of Completion
Rs. 71,64,900/-	2% as applicable	Minor Works	F2	90 days

1. Earnest Money to be deposited through Bank Draft/Call Deposit/Treasury Challan duly pledged in favour of the Managing Director, MSWC, Meghalaya, Shillong.
2. Tenderer are advised to inspect the site of the work before submitting their tenders.
3. Tender shall have to quote their rates on flat percentage basis above as per the schedule of Rates for PWD (Building) for the year as applicable in the State of Meghalaya.
4. Further particulars may be obtained from the Office of the Meghalaya State Warehousing Corporation Lower Lachumier, Shillong, Meghalaya
5. Tax Clearance Certificate should be furnished along with the tenders.
6. Hire Charge of the machineries will be as per terms and conditions mentioned in the above schedule.
7. Selected Contractor is required to obtain necessary licence as per contract labour (Regulation and Abolition, Act of 1971).
8. Intending contractor are requested to purchase the detailed Tender papers along with the tender forms on each payment of Rs. 1000 /- (Rupees One Thousand) Only without which no tender will be accepted by the Undersigned. Tender paper can be had during Office hour from the **8.7.2013**.
9. Non-Tribal Contractors are to submit the valid trading along with the tender papers.

10. The Undersigned served the right to accept or reject any or all the Tenderer without assigning any reason thereof.
11. Constructions materials like cement and steel shall have to be procured by the contractor /firm themselves at their own arrangement. The constructions materials conforming to I.S. specifications shall be procured by the contractor/firm from any of the registered/authorized dealers/manufacturers. Documentary proof of purchase like cash memo, sales tax certificate, test report etc should be submitted to the Executive Engineer concerned for his necessary verification and subsequent acceptance/rejection which is final.
12. Forest Royalty will be recovered at the following rates :-
- (i) Square Stone @ Rs. 102 /- per M³
 - (ii) Stone, Aggregate, Gravel, etc @ Rs. 80 /- per M³
 - (iii) Sand, Clay, Earth, etc @ Rs. 30 /- per M³

The above rates are exclusive of VAT & I/Tax for the above Forest product.

D. V. KUMAR,
Managing Director,
Meghalaya State Warehousing Corporation
Meghalaya, Shillong.

TERMS & CONDITIONS OF CONTRACT WORKS

1. The tender agreement for the works will be executed with the successful tenderer the printed standard PWD F-2 Form. The condition and particulars mentioned in this NIT, and conditions of the Standard F-2 Form will form part and deal of the agreement. The tender should therefore be signed by the tenderer on each page of the NIT as taken of acceptance of the condition tripulated therein and submit the same with the tenders submitted by then.
2. The tender should be attached with a sale tax and income tax clearance certificate, failing which it may not be considered.
3. The acceptance of the Tender will rest with the Managing Director, MSWC, as the case may be who does not bind himself to accepting the Lowest Tenderer and reserved the right to reject any/ or all the Tenders received without assigning any reason thereof. Tender in which any of the prescribed condition are not fulfil as liable to be rejected.
4. The successful tender will have to furnish the necessary security deposited as per terms and conditions mentioned above and sign the formal tender agreement to be drawn up the Corporation within 15 (fifteen) days from the date of issue of the written work order for the commencement of work, no work shall be started before signing the formal tender. If any one does so, he will do the same at his own risk and responsibility.
5. The tender for works shall remain open or acceptance for the period of 90 (Ninety) Days from the date of opening of tenders. If any tenderer withdrawn his tender before the said period or make any modification shall withdrawn prejudice to any other right or remedy, be at liberty to forfeit the Earnest Money absolutely. For the purpose of this clause, the fixed security deposit of the registered contractor will be treated as earnest money for the work tendered for.
6. In case of registered contractor the notice for forfeiture of Earnest Money will be served by the Executive Engineer and the contractor will be required to deposit the amount within 10 (ten) days the Govt. may be its option recovered it, out of any sum date to the contractor, including the amount forfeited is recovered in part or in whole from the fixed deposit furnished at the time of registration of the contractor shall stand cancelled. In the event of the cancellation of registration of the contractor, the contractor will not be registered in the same financial years.
7. If the successful tenderer withdrawals his tender or refuse to sign the tender in any pretext whatsoever within the period between the date of issued of letters of acceptance by the Corporation and date given for signing formal agreement by him, his Earnest Money is liable to be forfeited. In case of registered an amount equivalent of Earnest Money will be recovered from his fixed deposit and or any amount due to him from the Govt.
8. Selected contractor is required to detain necessary license as for contract labour (Regulation and abolition) Act 1971.

Security Deposit:

9. The successful tender through registered, will have to deposit a security deposit in any approved form for the specified work @ 2(two) % of the total value of the work before final order is issued and formal acceptance of the tender as the case may be.
 - (a) Security deposit will be retained by the Corporation for a period of 3 (Three) months of the day of completion, the validity of the security period.
 - (b) For many reason of the final payment of the work is not within Three months date of completion, the validity of the security deposit shall have to extended up to the date of final payment.
 - (c) In case of depositing security deposit by call deposit in Bank, the deposits only in Nationalized Bank of India will be accepted.

- (d) The Security will be taken for the due performance of the contract under the terms and condition accompanying the terms and condition accompanying the tender Form F2. There will be a deduction of 8 % (Eight Percent) from every interim payment made in each by Treasury Challan cost security equal to 10% (ten percent) of the amount of the contractor deposit in cash by Treasury Challan cost securities at the current market rate, pledged to the Managing Director, MSWC, Shillong of a sum equivalent to 10% (ten percent) of the amount of the current may be accepted in lieu of the deduction from the remaining bills.
10. Firms submitted tender should enclosed a copy of their constitution and copy of the power of attorney authorizing person to operate the contract on behalf of the firms.
 11. The intending tenders or his authorized agent may remain present at the time of opening of tenders, if he so desired.
 12. The Contractor shall provide sufficient plan equipment and labour and shall work in such hours and shift as may be necessary to maintain progress schedules. The working and shifting hours shall comply with Govt. regulation in force and shall be such as may approve the prior approval of the Engineers.
 13. The Contractor shall contact for materials to be supplied by the Corporation. No claims for compensation will be entertained for delay in supplying materials by the Corporation.
 14. All works shall be done as per specification prevailing in the State instruction mentioned in the Schedule of Rates on which the tender has been called for and also should confirm to the relevant IRC or IS code of practice.
 15. Every tenderer is expected before quoting his rates to inspect the quarry and site of the proposed work and collect necessary rate at their own cost after obtaining permission from the Managing Director, MSWC, Shillong.
 16. Constructions materials like cement and steel shall have to be procured by the contractor /firm themselves at their own arrangement.
 - (i) No labour under the age of fourteen years employed and all labourers employed shall be paid in the neighbouring areas for similar works.
 - (ii) The contract shall be responsible for co-ordinating with other contractor so as to expedite the execution of his or other contractor's works, so that the all works may run simultaneously.

NOTE:- The stones should conform to IS 2386 (Part IV) Test Los Angeles aggregates impact value, Flakiness, Index stripping test and Absorption test (IS 2386 Part IV). The expensed in connection with the above test shall have to be borne by the Contractor should be taken their own arrangements for a quarry.

D. V. KUMAR,
Managing Director,
Meghalaya State Warehousing Corporation
Meghalaya, Shillong.

To,

**The Managing Director,
Meghalaya State Warehousing Corporation,
Meghalaya, Shillong.**

Subject : **TENDER FOR THE WORKS** - _____

Sir,

I beg to submit herewith my Tender for the above mentioned works after going through the details of the Tenders and duly signed by me for favour of your kind consideration and further disposal. I agree to execute the above works _____ the Schedule of Rate for Building Works, Meghalaya PWD (Building) for the year 2010-11.

Enclo :

1. Tender Paper _____ Sheets
2. Crossed IPO of Rs. _____ is affixed.
3. Money Reciept (In Original) _____
4. Attested passport size copy of recent photographs.

- **Certify that the works will be execute by me.**

Yours Faithfully.

Signature of the Contractor _____

Date _____

Name of the Contractor (In block Letters)

Full Postal address

Registration No.

Shillong, the 24th June, 2013.

No.POL.97/74/Part-I/190.

NO. POL. 97/74/Part-I/190 - With a view to bring uniformity in the matter of issue of various kinds of certificates in the State of Meghalaya, the Government of Meghalaya is pleased to accept the recommendation of the Committee constituted vide Government Notification No.POL. 160/2001/61, dated 05-09-2012 under the chairmanship of the Commissioner & Secretary, IT Department for adoption of standardized application forms (input) and the Certificate format (output) to be processed and issued by the offices of Deputy Commissioners and Sub-Divisional Officers(Civil) in the State of Meghalaya for the following purposes with effect from the date of this Notification.

1. Application forms for issue of income Certificate (input)
2. Application for issue of Permanent Residence Certificate (input).
3. Application for issue of Senior Citizen Certificate (input)
4. Application for issue of SC/ST Certificate (input)
5. Format of Income Certificate (output).
6. Format of Permanent Residence Certificate (output).
7. Format of Senior Citizen Certificate (input).
8. Format of SC/ST Certificate (output).

The proformae for the aforesaid 'input' and 'output' formats are enclosed herewith.

The use of the above application and certificate formats will come into force with immediate effect.

V. R. SYIEM,
Joint Secretary to the Govt. of Meghalaya,
Political Department.

GOVERNMENT OF MEGHALAYA
OFFICE OF THE DEPUTY COMMISSIONER: _____ DISTRICT
APPLICATION FORM FOR INCOME CERTIFICATE
(Please use CAPITAL letters to fill in the application form)

1. Income Certificate for * Self ☐ or Parents ☐
2. Applicant's Name* Shri /Smt/Kum/Dr/ _____
 (First Name) (Middle Name) (Last Name)
3. Gender's Male ☐ Female ☐
4. Father's /Husband Name* in full: Shri /Dr/Lt _____
 (First Name) (Middle Name) (Last Name)
5. Mother's Name * in full: Smti/Dr/Lt _____
 (First Name) (Middle Name) (Last Name)

Address of Applicant:

6. Locality*: _____ 7. Village/Town/*: _____
8. District*: _____ 9. State*: Meghalaya _____
10. Total Annual Income* (Father/Mother/Both/Self): _____
11. Employer*: _____
12. Contact Number*: _____ (Residence with STD Code) _____ (Mobile)
13. Email ID: _____

DECLARATION

I do hereby declare that the statements made above are true to the best of my knowledge and belief. If these statements are found to be misrepresented or suppressed or the statement found to have been falsely stated, I shall be liable to be prosecuted and legal action can be taken against me.

Date: _____

Signature of Applicant _____

Place: _____

For Office Use:

Verification checks before accepting the application:

1. All mandatory fields(marked with *) should have been filled in properly
2. Signature of applicant & date of submission should be mentioned
3. Following necessary documents to be submitted along with the application:
 - (i) Pension Payment Order/Certificate from Treasury Officer(for retired Government servants) ☐
 - (ii) Proof of Salary in form of Affidavit(for non-Government applicants) ☐
 - (iii) **Any one** of Residential Proof (Ration Card/Patta/EPIC/Electricity Bill/ Telephone Bills) ☐
 - (iv) Salary Certificate from Employer in case parent(s) /Applicant are employed. ☐
 - (v) Proof of requirement for the Certificate, if applicable ☐
 - (vi) Declaration if either of them is not employed ☐

GOVERNMENT OF MEGHALAYA
OFFICE OF THE DEPUTY COMMISSIONER
<District Name>

No. INC/<District Code>/2012/1

Dated _____

(In case Income Certificate is for Parents)
To Whom it may concern

This is to certify that the average annual Income of Shri /Smti _____

Father/Mother of Shri /Smti _____ resident of _____

District, Meghalaya is ₹ _____ (Rupees _____) only.

The annual Income is based on the Affidavit/PPO/Salary Certificate from Employer.

Date:

Signature
Deputy Commissioner
(With seal of the Office)

Place:

GOVERNMENT OF MEGHALAYA
OFFICE OF THE DEPUTY COMMISSIONER
<District Name>

No. INC/<District Code>/2012/1

Dated _____

(In case Income Certificate is for self)
To Whom it may concern

This is to certify that the average annual Income of Shri /Smti _____

son/daughter of Shri /Smti _____ resident of _____

District, Meghalaya is ₹ _____ (Rupees _____) only.

The annual Income is based on the Affidavit/PPO/Salary Certificate from Employer.

Date:

Signature
Deputy Commissioner
(With seal of the Office)

Place:

GOVERNMENT OF MEGHALAYA
OFFICE OF THE DEPUTY COMMISSIONER _____ DISTRICT
APPLICATION FORM FOR PERMANENT RESIDENTIAL CERTIFICATE FOR
HIGHER EDUCATION & TRAINING ONLY.

Please use CAPITAL letter to fill in the application form).

A. Applicant's Details:-

1. Applicant's Name in full* Shri/Smti/Kumari

(First Name)	(Middle Name)	(Last Name)

2. Date of Birth* (Enclose copy of Birth Certificate) _____ (dd-mm-yyy)

3. Permanent Postal Address* : _____

4. Present Postal Address* : _____

5. Police Station/Outpost* : _____

6. Name of the institution presently studying in : _____

7. Class presently studying in (Enclose copy of certificate): _____

8. Name of the Institution(s) studied for the last 12 years (Enclose copy of certificate)* _____

9. How did you acquire Indian Citizenship (Birth/Naturalisation)

B. Father's Details :-

10. Father's Name and Surname (in full) _____

11. Occupation and Address : _____

12. Place of Birth (Full Address)* _____

13. EPIC No. (Enclose copy) : _____

14. How did he acquire Indian Citizenship (Birth/Natutalisation) : _____

C. Mother's Details :-

15. Mother's Name and Surname (in full)* : _____

16. Occupation and Address : _____

17. Place of Birth (full Address)* _____

18. EPIC No. (Enclose copy) : _____

19. How did she acquire Indian Citizenship (Birth/Natutalisation) : _____

D. For both Parents :-

20. Location and address of landed property(ies) owned in the District(if any).

21. Location of landed property(ies) owned outside the District/State(if any).

22. Proof of address (copies enclosed)

(a) _____

(b) _____

(c) _____

(d) _____

(e) _____

This is to certify that the information furnished as above are true to the best of my knowledge and belief

And I am liable for prosecution if found otherwise.

Date :

Place :

Signature of the Applicant

FORMAT OF CERTIFICATE FROM THE APPOINTING/CONTROLLING OFFICER.**To Whom it may concern**

This is to Certify that Shri/Mrs _____ aged _____ years son/daughter of _____
is a regular employee of this Department/Directorate/Office since _____. He/She is working as
_____ which is a sanctioned post.

Dated _____

Name _____

Place _____

Designation _____

Seal

Phone No. _____

Mobile No. _____

For Office Use :

Verification checks before accepting the application:

1. All mandatory fields are filled properly.
2. Signature of applicant & date of submission is mentioned
3. Following necessary documents are to be submitted along with the application.

(i) Two Passport Size Photographs

☐

(ii) Birth Certificate/School Certificate

☐(iii) **Any one** of Residential Proof (Ration Card/Patta/IPIC/
Electricity Bill/Telephone Bills/Headman Certificate).☐

(iv). Certificates of all institutions in Meghalaya where studied in

☐

(v). Supporting Documents why Permanent Resident Certificate is required

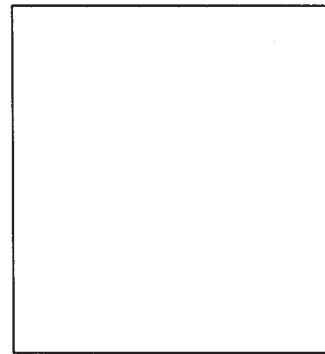
☐**Verified & Accepted by :**_____
Signature of Receiving Assistant & Date.

ANNEXURE – I**GOVERNMENT OF MEGHALAYA
OFFICE OF THE DEPUTY COMMISSIONER**

<District Name>

No.PRC/<District Code>/2012/1

Dated _____

PERMANENT RESIDENTIAL CERTIFICATE FOR HIGHER EDUCATION & TRAINING ONLY

This is to certify that Shri/Ms _____ Son/
Daughter of Shri _____ and Smt. _____ resident of
_____ under PS/OP is a permanent resident of _____
District of the State of Meghalaya.

This Certificate is valid only for the purpose of Higher Education/Training only.

Signature

Designation

Sl.No.

GOVERNMENT OF MEGHALAYA
OFFICE OF THE DEPUTY COMMISSIONER: _____ DISTRICT
APPLICATION FORM FOR SENIOR CITIZEN CERTIFICATE
(Please Use **CAPITAL** letters to fill in the application form)

1. Application's Name*: Shri/Smt/Kum/Dr _____
(First Name) (Middle Name) (Last Name)

2. Gender*: Male ☐ Female ☐

3. Date of Birth* (dd mm yyyy) **OR** Age _____ Years _____

4. Father's/Mother's/husband's Name in full*: Shri./Smti _____

Address:

5. *Locality* _____

6. Village/Town/* : _____

7. District*: _____ State*: MEGHALAYA

8. EPIC Number: _____

9. Contact Number* _____ (residence with STD code) _____ (mobile)

10. Emergency Contact Number _____ (with STD code)

11. Email ID _____

12. Whether Applicant was in Government Service: ☐ Yes ☐ No

13. Blood Group*: _____

Date:

Place:

Signature of Applicant

For Office Use:



Verification checks before accepting the application:

1. All mandatory fields (marked with*) are filled in properly
2. Signature of applicant & date of submission is mentioned
3. Following necessary documents to be submitted along with the application.

- (i) Two Passport Size photographs
- (ii) Birth Certificate/Age Certificate from Government Doctor
- (iii) Pension Payment Order (for retired government servants)
- (iv) **Any one** of Residential Proof (Ration Card/Patta/EPIC/Electricity Bill/
Telephone Bills)/Headman Certificate

☐
☐
☐
☐

Signature of Receiving Assistant & Date

 <p>GOVERNMENT OF MEGHALAYA OFFICE OF THE DEPUTY COMMISSIONER <District Name></p>	
	<p><u>SENIOR CITIZENSHIP CARD</u></p> <p>Name _____</p> <p>Date Of Birth _____</p>
<p>No. SCC/<District Code>/2012/1</p>	
<p>_____ Holder's Signature</p>	<p>Deputy Commissioner <District Name></p>
<p>Loss of this card may be reported to the Issuing Authority</p>	

GOVERNMENT OF MEGHALAYA
OFFICE OF THE DEPUTY COMMISSIONER: _____ DISTRICT
APPLICATION FORM FOR SCHEDULED CASTE/SCHEDULED TRIBE CERTIFICATE
(Please use CAPITAL letters to fill in the application form)

*Fresh ☐ Updation/Duplicate ☐ (Please mention earlier issue No.) _____

Applicant's Name in full* : Shri/Smti/Kumari

(First Name)	(Middle Name)	(Last Name)

Alias (if any): _____

Gender*: Male ☐ Female ☐

Previous Name (if change): _____

Maiden Name/Birth Name (if any): _____

Date of Birth: (dd-mm-yyyy)

Caste/Tribe*: ST ☐ SC ☐ Please specify*: _____

Nationality*: _____ EPIC No.: _____

Religion : _____

Permanent Address:

Locality*: _____ Village/Town*: _____

District*: _____ State*: _____

Present Address:

Locality*: _____ Village/Town*: _____

District*: _____ State*: _____

Father's Name in full Shri/Lt.*: _____

Mother's Name in full Smt./Lt.*: _____

Father's Nationality*: _____ Mother's Nationality*: _____

Father's/Mother's EPIC
No.: _____

Is Father SC/ST *? Yes ☐ No ☐ If Yes, Indicate Caste/Tribe: _____

Father's Religion: _____

Is Mother SC/ST *? Yes ☐ No ☐ If Yes, Indicate Caste/Tribe: _____

Mother's Religion: _____

Have you migrated to this State from other State? If so, name the State and District from where migrated:

State: _____ District: _____

If adopted please give details of Adoptive

Parents: Father: _____

Mother: _____

Village/Town: _____ District: _____ State: _____

Caste: _____ Religion: _____

Mobile No: _____ Email Address: _____

DECLARATION:

I do hereby declare that the statements made above are true to the best of my knowledge and belief. I have not applied for such certificate before. If these statements are found to be misrepresented or suppressed or the statement found falsely stated, I shall be liable to be prosecuted and legal action can be taken against me.

RECOMMENDATION BY GAZETTED OFFICER

Certified that Shri/Smt. _____ reading in _____ is personally known to me and the particulars as filled in the application form are true and found correct to the best of my knowledge.

Signature & Seal

Name of the Certifying Officer: _____

Date:

Place:

Note: The Certifying Officer should give due importance while certifying in the application form and they shall be liable to any action deemed fit by the Government in case of false recommendation.

For Office Use:

Verification checks before accepting the application:

1. All mandatory fields are filled in properly
2. Signature of applicant & date of submission is mentioned
3. Following necessary documents are to be submitted along with the application.

- | | |
|--|--------------------------|
| (a) Two Passport Size Photographs | <input type="checkbox"/> |
| (b) Birth Certificate/SSLC Admit Card | <input type="checkbox"/> |
| (c) Any one of Residential Proof (Ration Card/patta/EPIC/Electricity Bill/Telephone Bills/Headman Certificate) | <input type="checkbox"/> |
| (d) Parent's SC/ST Certificate, in case of minor. | <input type="checkbox"/> |
| (e) If adopted, Adoption Documents (Court order/Registered Adoption Deed) | <input type="checkbox"/> |

Verified & Accepted by:

Signature of Receiving Assistant & Date

**GOVERNMENT OF MEGHALAYA
OFFICE OF THE DEPUTY COMMISSIONER
<DISTRICT NAME.**

Book No:1
1245

SI No:

FORM OF TRIBE/CASTE CERTIFICATE

Paste a recent
passport
photograph
here

This is to certify that _____ son of
_____ and _____
of village/town* _____, P.O. _____ in
District _____* of the State of **Meghalaya** belongs to the
_____ Tribe/Caste which is recognized as a Scheduled _____.
Under:

@ The Constitution (Schedule Castes) Order, 1950

@ The Constitution (Schedule Tribes) Order, 1950

“ [As amended by the Scheduled Castes and Schedule Tribes Lists

(Modification) Order 1956, the Bombay Reorganization Act, 1960, the Punjab Reorganization Act, 1966, the State of Himachal Pradesh Act, 1970, the North Eastern Areas (Reorganization) Act, 1971 and the Scheduled Castes and Scheduled Tribes Orders (Amendment) Act, 1976]”

_____ and/or his family ordinarily reside(s) in
village/town* _____, P.O. _____ of
_____ * District of the State of **Meghalaya**.

Date: _____

Signature: _____

Place: _____

Designation: Extra Assistant Commissioner

(With Seal of Office)

State : Meghalaya

* Please delete the words which are not applicable.

@ Please quote specific Presidential Order.

Note:- The Term ordinarily reside (s) used here will have the meaning as in Section 20 of the Representation of the Peoples Act, 1950.